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Document Control Database Template

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Document management is the process of handling documents in such a way that information can be created, shared, organized, and stored efficiently and appropriately. As such, learning how to create a document management system is critical for businesses.

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How to Create a Document Management System

Record File Management Database Template for Microsoft Access Keeping track of files, photos, images and all other types of documents can be a challenging and time consuming task. The Microsoft Access Record File Management Database is a full featured database that allows a user to organize files, documents, or images in a database.

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